



## REQUIREMENTS FOR A MULTIPLE BUSINESS VISA WITH WORK PURPOSES (NM1)

Foreigners contracted for a determined or indefinite time for a private Dominican company.

### Requirements

1. **Visa form** duly completed in legible handwriting or typed. Available in the website portal of consular services accessed at [www.consuladord.com](http://www.consuladord.com).
2. One (1) frontal side color **photograph** size 5x5 cm. (2x2 in), with a white background, without glasses, accessories and without smiling.
3. **Original passport and color copy** with a minimum valid term of eighteen (18) months. **Resident Card (in the event of not being a citizen)**. Submit original and color copy.
4. **Driving License:** Submit color copy.
5. **Letter requesting the visa composed by the company or institution of which the beneficiary belongs too in a stamped and sealed letterhead** paper, directed to the consular office, indicating: the name of the beneficiary, place of residence, activity that the person will engage in, position and salary. It must be typewritten. : If it is written in a language other than the Spanish, it must be **translated** and **notarized** by a certified and professional translator. The translation must be **apostilled**. **Present its original with the translation.**
6. **Birth certificate or naturalization:**
  - **Birth Certificate** original duly **apostilled** or **legalized**, as appropriate.
  - **Naturalization** **Notarized** as a **true copy** of the original, **duly apostilled** or **legalized**, as appropriate.

**Note:** If it is written in a language other than the Spanish, it must be **translated** and **notarized** by a certified and professional translator. The translation must be **apostilled**  
**Present its original with the translation.**
7. **Certificate of No Criminal History** **apostilled** or **legalized**, as appropriate, issued by the maximum hierarchy authorities (federal in case of a Federal State), corresponding to the last country in which the interested applicant was domiciled at for the last five (5) years. If the interested applicant has resided in the Dominican Republic, the stated document should be issued by the Attorney General's Office for the Republic. If it is written in a language other than the Spanish, it must be **translated** and **notarized** by a certified and professional translator. The translation must be **apostilled**. **Present its original with the translation. This document is valid for nine (9) months.**

8. **Medical certificate** reflecting a diagnosis of the applicant's general health status indicating if they suffer from some sort of infectious contagious disease and if is able to travel. It must be issued by the relevant healthcare authorities of the last country in which the interested person was domiciled in a letterhead paper, with stamp and signature of Doctor's Office In the event that the interested person resides in the Dominican Republic, stated document shall be issued by a medical laboratory or clinic registered by the Ministry of Public Health. If it is written in a language other than the Spanish, it must be **translated** and **notarized** by a certified and professional translator. The translation must be **apostilled**. **Present its original with the translation. This document is valid for three (3) months.**
9. **Work offer registered at the Ministry of Labor**, in which it indicates the position of which the incumbent will occupy, base salary and additional benefits.
10. **Certification issued by the Ministry of Labor**: indicating that the company appears in the **Integrated Registry System of Labor (SIRLA)**, and furthermore complies with stipulated text in Article 135 of the Dominical Labor Code pertaining to nationalization of work. **Certification date cannot exceed three (3) months from date of issue.**
11. **Supporting Documentation**: evidence that establishes your professional credentials, including a resume or CV (curriculum vitae) and University Diplomas.
12. **Former Dominican Visas**. Attach the request, (If attempting to renew or if you have previously traveled to the Dominican Republic).
13. **By the Guarantor in Dominican Republic**:
  - **Letter of Gurantee** Through which the company registered in the Dominican Republic, is morally and economically responsible for the foreigner, as well as of the return to their country of origin once the labor link is concluded by any of the parties, committing in the case that the visa is valid, a procedure annulment or cancellation without prejudice to the beneficiary before the Ministry of Foreign Relations, likewise assumes paying in favor to the Dominican State any expense that said person may incur during their stay in the country, or that originated as a result of their repatriation or deportation. This document must be signed by the highest ranking officer or company representative, duly notarized and legalized at the General Attorney's Office for the Republic (Procuraduría General de la República).
  - **Documents reflecting evidence of the financial solvency.** Submit one (1) of the following documents:
    - Bank Letter.
    - Financial Statement.

Note: In the event that a document is written in a language other than Spanish, it shall be translated and notarized by a certified and professional translator. **Submit the original and the translation.**

## DISCLAIMERS

- The Ministry of Foreign Affairs reserves the right to request any additional documents and scheduling interview in cases deemed necessary to assess the application.
- The Ministry of Foreign Affairs reserves the right to approve or refuse the visa application.
- The beneficiary of the Multiple Business Visa with Work purposes (NM1), once in Dominican territory, **has a term of thirty (30) days to present** themselves before the General Migration Office (DGM) in order to formalize the process of obtaining their permit or temporary residency card, by duly completing with additional requirements that may be established as per the Application compliance standards pertaining to the General Migration Law No. 285-04.